

## Bonding & Insurance Training Series Workshop

### Tap into Business Opportunities With Fulton County Government

The Department of Purchasing of Purchasing & Contract Compliance provides these workshop training to vendors who want to do business with Fulton County Government and want to understand the procurement process. Training will be held in the Fulton County Government Center, Department of Purchasing & Contract Compliance at 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303, from 9:00 a.m. until 10:30 a.m. Time is allotted for questions and answers. There is no cost for training.

The workshops will provide:

- Free classes that provide informative and innovated resources designed to assist contractors in successfully completing the bond application process
- An overview of the surety bonding process for contractors attempting to obtain their first bond
- One-on-one technical assistance will be provided to contractors who may currently have difficulty qualifying for bonds or obtaining the bond amount they desire.

#### General Overview of Surety Bonding

This class will be held quarterly and will cover various aspects of surety bonding, tips for obtaining your first bond, increasing bond capacity and the multiple services provided by a surety. The dates for training are:

Thursday, January 8, 2009

Thursday, July 9, 2009

Thursday, April 9, 2009

Thursday, October 8, 2009

Registration - To register for the General Overview of Surety Bonding classes [Click here to register](#).

#### Bonding & Insurance Training Series

This monthly series of classes is designed to train, educate and inform contractors of bonding requirements necessary to participate in the competitive bidding process. The dates for training are:

Monday, January 12, 2009

The Accounting Process &ndash; An illustration of the record-keeping system required in running a business.

Monday, February 9, 2009

The Balance Sheet - A non-technical approach to record-keeping including information required to prepare the balance sheet.

Monday, March 9, 2009

Cash Flow- Forecasting - A general forum which provides a format for determining future cash flow and calculate future bank balances.

Monday, April 13, 2008

Profit Forecasting &ndash; A basic approach designed to depict the starting point for planning, budgeting and decision making in business.

Monday, May 11, 2009

Accounts Receivable &ndash; This segment is intended to illustrate the importance of cash owned to a business.

Monday, June 8, 2009

Financing Growth &ndash; An illustration of how growth in sales affects profit and cash flow.

Monday, July 13, 2009

Estimating &ndash; Experienced professionals will be available to assist contractors in learning how to prepare successful estimates which is the heart of the bidding process.

Monday, August 10, 2009

Bid Preparation & Detailed training in assisting contractors with understanding the importance of preparing and submitting accurate and profitable bids.

Monday, September 14, 2009

Bonding Assistance & A complete guide to understanding the need and requirements of obtaining bid, performance and payment bonds.

Monday, October 12, 2009

Project Scheduling and Job Analysis & An analysis of the job to be performed as well as the method used in setting a schedule for project completion.

Monday, November 9, 2009

Managing Risks Associated with Contracts & An in-depth presentation of the inherent risks associated with contractual liabilities.

Monday, December 14, 2009

Pre-qualifying and Managing Subcontractors - This forum will explore pre-requisites in choosing qualified subcontractors for a particular project.

Registration - To register for the Bonding & Insurance Training [Click here to register](#).

In our efforts to assist you with problems you may have during the registration process, please contact for assistance at [pdcc.helpbuddy@fultoncountyga.gov](mailto:pdcc.helpbuddy@fultoncountyga.gov). or call (404) 612-5800. Please be as detailed as possible to describe problem(s) you are experiencing. We welcome challenges and we apologize for any inconvenience.

Contact Information - For additional information, please call the Fulton County Department of Purchasing & Contract Compliance at (404) 612-5800.

Travel Options - There are public parking lots near the Government Center that you may park in, or as an alternate means of transit you may use MARTA.

-

Widen Your Horizons...